

Republic of the Philippines  
**CGO IMUS CITY LGU**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO IMUS CITY LGU in the CSC website:

MS. NAHNEY G. ALCE

HRMO V

Date:

January 15, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Supervising Administrative Officer (Administrative Officer IV)	1136	22	68415	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Ospital ng Imus
2	Administrative Aide IV (Clerk II)	1147	4	14400	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Ospital ng Imus
3	Administrative Aide VI (Disbursing Officer I)	1154	6	16200	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Ospital ng Imus
4	Administrative Aide III (Driver I)	1161	3	13572	Elementary School Graduate	None required	None required	Driver License (MC 11, s. 96 - Cat. II)	N/A	Ospital ng Imus
5	Administrative Aide III (Driver I)	1162	3	13572	Elementary School Graduate	None required	None required	Driver License (MC 11, s. 96 - Cat. II)	N/A	Ospital ng Imus
6	Medical Equipment Technician I	1170	6	16200	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	None required	None required	None required/Medical Equipment Technician (MC 11, S. 96 - Cat - II as amended by MC 10, s. 2013 - Cat - II)	N/A	Ospital ng Imus
7	Medical Equipment Technician I	1171	6	16200	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	None required	None required	None required/Medical Equipment Technician (MC 11, S. 96 - Cat - II as amended by MC 10, s. 2013 - Cat - II)	N/A	Ospital ng Imus
8	Food Service Supervisor I	1184	9	19552	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Ospital ng Imus
9	Food Server	1185	4	14400	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III as amended by MC 10, s. 2013 - Cat - III)	N/A	Ospital ng Imus
10	Food Server	1186	4	14400	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III as amended by MC 10, s. 2013 - Cat - III)	N/A	Ospital ng Imus
11	Radiologic Technologist I	1237	11	23877	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080	N/A	Ospital ng Imus

12	Radiologic Technologist I	1238	11	23877	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080	N/A	Ospital ng Imus
13	Radiologic Technologist I	1239	11	23877	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080	N/A	Ospital ng Imus
14	Radiologic Technologist I	1240	11	23877	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080	N/A	Ospital ng Imus
15	Physical Therapist I	1241	11	23877	Bachelor's degree in Physical Therapy	None required	None required	RA 1080	N/A	Ospital ng Imus
16	Physical Therapist I	1242	11	23877	Bachelor's degree in Physical Therapy	None required	None required	RA 1080	N/A	Ospital ng Imus
17	Physical Therapist I	1243	11	23877	Bachelor's degree in Physical Therapy	None required	None required	RA 1080	N/A	Ospital ng Imus
18	Respiratory Therapist I	1244	11	23877	Bachelor of Science in Respiratory Therapy	None required	None required	RA 1080 (Respiratory Therapist)	N/A	Ospital ng Imus
19	Respiratory Therapist I	1245	11	23877	Bachelor of Science in Respiratory Therapy	None required	None required	RA 1080 (Respiratory Therapist)	N/A	Ospital ng Imus
20	Medical Specialist I	1246	22	68415	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Ospital ng Imus
21	Medical Officer III	1247	21	60901	Doctor of Medicine	None required	None required	RA 1080	N/A	Ospital ng Imus
22	Nurse II	1248	15	33575	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Ospital ng Imus
23	Nurse I	1249	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
24	Nurse I	1250	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
25	Social Welfare Assistant I	1251	8	18251	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Ospital ng Imus
26	Dentist II	1252	17	39986	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Ospital ng Imus
27	Nurse I	1312	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
28	Nurse I	1313	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
29	Nurse I	1314	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus

30	Nurse I	1315	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
31	Nurse I	1316	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
32	Nurse I	1317	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
33	Nurse I	1318	15	33575	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus
34	Administrative Aide IV (Clerk II)	1328	4	14400	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Ospital ng Imus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 31, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**KIRK C. CAPARAS, RPm**  
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 HRMA I  
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 Poblacion IV-B, City of Imus /Ospital ng Imus, Pedro Reyes St., Mala  
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[theimushrhub@yahoo.com](mailto:theimushrhub@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**