

Republic of the Philippines  
**CGO IMUS CITY LGU**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO IMUS CITY LGU in the CSC website:

MS. NAHNEY G. ALCE  
**HRMO V**

Date: JULY 22, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Specialist I	1150	22	66867	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Ospital ng Imus - Clinical Units
2	Medical Specialist I	1153	22	66867	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Ospital ng Imus - Clinical Units
3	Administrative Officer I (Records Officer I)	1137	10	20219	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Ospital ng Imus - Health Information Management
4	Nurse I	1233	11	22316	Bachelor of Science in Nursing	None required	None required	RA 1080	N/A	Ospital ng Imus - Nursing Service

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 08, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**KIRK C. CAPARAS, Rpm**  
HRMA I  
Poblacion IV-B, City of Imus /Ospital ng Imus, Pedro Reyes St., Mala  
[theimushrhub@yahoo.com](mailto:theimushrhub@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**