

**OFFICE OF THE BUILDING OFFICIAL
CITY OF IMUS
(046) 471-2852**

NAME : _____

CONTACT NO. : _____

LOCATION: _____

REQUIREMENTS FOR EXTENSION & FENCE

A.ACCOMPLISHED APPLICATION FORMS (NOTARIZED)

B. DOCUMENT

- CERTIFIED TRUE COPY OF LOT TITLE
- PROOF OF OWNERSHIP
(CONTRACT TO SELL/DEED OF ABSOLUTE SALE/
CONTRACT OF LEASE)
- BARANGAY RESOLUTION/ENDORSEMENT
- DEVELOPERS CLEARANCE
- WRITTEN CONSENT OF THE OWNER OF ADJOINING
- PROPERTY INCASE OF FIREWALL OR PARTYWALL

C.4 SETS OF PLANS (STANDARD SIZE-MINIMUM A3-1)

- LOT PLAN
- EXSISTING PLAN (ARCHITECTURAL/STRUCTURAL
/ELECTRICAL/PLUMBING & OTHERS) (SIGNED & SEALED)
- BILL OF MATERIAL & SPECIFICATION (SIGN & SEALED)
- BORING AND LOAD TEST

D.OTHERS

- CERTIFICATE OF OCCUPANCY
- CERTIFICATE OF STRUCTURAL STABILITY
- CERTIFICATE OF LOT SURVEY
- XEROX COPY OF VALID PRC ID & PTR OF DESIGN

**NOTE: ALL THE ABOVE MENTIONED REQUIREMENTS SHALL BE PLACED
IN AN ENVELOPE**

FOR INQUIRIES AND OTHER QUESTIONS, CONTACT US AT (046) 471-2852